Step 1

After logging in to Sponsor Web, **select the ERISA Services tab** from the home page.

VOYA FINANCIAL	Home	Reports	Manage Plan ▾	Plan Resources	**ERISA Services**
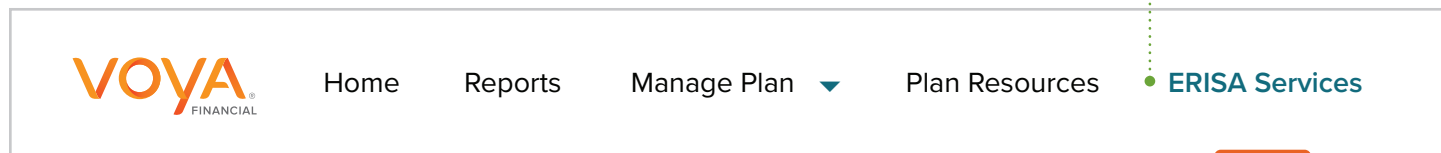
Step 2

Download, complete, and save any of the relevant items from the **Annual Compliance Information** section to your computer.

Annual Compliance Information

Your plan's annual Compliance Packages prepared by Voya.

2024

YEAR END REQUEST FORM [as of 08/14/2025]
YEAR END GUIDELINES [as of 08/14/2025]
YEAR END GLOSSARY [as of 08/14/2025]
YEAR END CENSUS TEMPLATE [as of 08/14/2025]

Step 3

Upload your completed files (one at a time):

- Select your file type from the **ERISA Document Type** drop-down.
- Click **Choose File** and navigate to your saved file. (Files must be less than 15 MB.) Once added, your file will appear below the **Choose File** button. You'll be able to swap out your file if you select the wrong one.
- Click **Upload File** to submit your file to the ABA Retirement Funds Program. A message will appear to indicate a successful upload.

Repeat Step 3 with however many remaining files you have.

ERISA Document Type

Select ERISA Document Type

(Choose File)

No file chosen

(Upload File)

Step 4

Access your testing results. Once testing has been completed, you will find your results on the right hand side of the ERISA Services page. You will receive an email from **sponsornotification@voya.com** when your testing results are available for review.

Compliance Testing

Your plan's nondiscrimination testing results prepared by Voya.

View Year | 2024 ▾

Mid Year Testing Results [as of 08/06/2025]
Year End Testing Results [as of 08/06/2025]

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