







How to designate your beneficiary online in just 3 easy steps

STEP 1

Go to **abaretirement.com** and log in to your account via **Participant Login**.

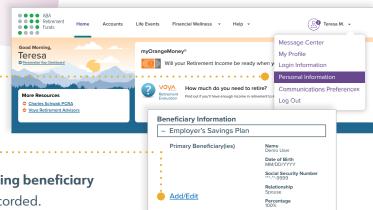
If you are accessing your account for the first time:

- Select Social Security number + PIN
 (If you do not have the PIN that was mailed to you when you enrolled, you can follow the prompts to request a PIN).
- Create a username and password for ongoing online and Voya Retire mobile app access.

STEP 2

Go to the drop-down menu next to your name in the top right corner > select **Personal Information** >scroll down to **Beneficiary Information** > click **Add/Edit**.

Log In Username Forgot Username? Password Forgot Password? Enter First time visitor? Register Now Need Heliz Remember Me First time visitor? Register Now Register Now Red Heliz



STEP 3

Follow the prompts to **add a beneficiary** or to **change existing beneficiary information**. Click on the word **save** so your changes get recorded.



Revisit your beneficiary designation in the event of any life-changing events such as marriage, divorce, or growing your family. If you need assistance, call the Customer Contact Center at 800.348.2272 or email us at contactus@abaretirement.com and include your 6-digit plan number.



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